

By Laws  
of  
Oklahoma Bandmasters Association

Revised 7/19/2007

Article I. Name

The name of this **corporation** shall be the OKLAHOMA BANDMASTERS ASSOCIATION.

Article II. Purposes

The association is organized exclusively for charitable and educational purposes under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any federal tax code. The purposes of this Association shall be to secure and to maintain statewide cooperation among the band teaching profession in order:

1. To achieve the highest standards of the medium of band music.
2. To improve the professional status of band instructors.
3. To promote cultural, intellectual, material, social, and civic interests of the profession.
4. To create statewide goodwill, good fellowship and fraternal spirit.
5. To promote and maintain all purposes and intentions of the Oklahoma Music Educators Association.
6. To promote a statewide clinic and convention annually, devoted to the performance of band music and the development of ideas about the total band program.
7. To foster state music competition.

Article III. Membership

Section I. Active Membership

Any person in a public or private school who is engaged in the supervision or teaching of band music and who accepts the purposes of this organization, and who desires to contribute to the achievement of these purposes, and who desires to receive the publications and attend the business meetings of this association shall be entitled to do so upon payment of active membership fees (dues and registration). Payment of active membership fee affords admission to convention events.

Section II. Student Membership

Any person who is attending a college or university, preparing to enter the band teaching profession but not actively engaged in it, may become a nonvoting student member of the association.

Section III. Sustaining Membership

Any university, college, institution of higher learning, music instrument dealer, music publisher, music dealer, band uniform company, music instrument manufacturer or fund raising organization shall become nonvoting member upon payment of a sustaining

membership fee. This membership includes recognition in a special listing in the convention program. Additional representatives (more than one) attending the convention from sustaining companies will be assessed an additional registration fee.

#### Section IV. Exhibitor Membership

Any company, corporation, organization or individual who wishes to secure booth space at the annual convention for the purpose of distributing products, literature, fund-raising plans or other material, shall be so entitled upon the payment of the exhibitor membership fee.

This includes one booth space, a sustaining membership and registration for two representatives. If additional booth space is desired, the same shall be made available at a rate to be determined by the Board of Directors of the Oklahoma Bandmasters Association. Each additional representative will be assessed a registration fee as per sustaining membership requirements. The Board of Directors reserves the right to review and approve or deny exhibitor membership. Exhibitor membership does not carry voting privileges.

#### Section V. Retired Membership

Any person in a public or private school who was engaged in the supervision or teaching of band music and who is currently receiving retirement pay through the Oklahoma Teacher Retirement System or a similar organization from another state shall be eligible for retired membership upon payment of the retired membership fee or fees. Payment of retired membership fees(dues and registration) affords admission to all convention events.

#### Section VI. Observer Membership

Any person not recognized in the aforementioned membership definitions, and not invited in some official capacity by the Board of Directors, who wishes to observe a convention event, session or clinic may do so upon payment of an admission fee for each event, session or clinic attended. A special ticket will be available for each event, session and clinic. These may be obtained from the treasurer and presented to the parliamentarian or other officially designated door keeper. This membership does not carry voting privileges.

#### Section VII. Honorary Membership

Any person whom the organization wishes to honor or whose counsel is desired and by his or her deeds and actions evidences a profound and sympathetic interest in our welfare may become a nonvoting honorary member by majority vote of the Board of Directors. Honorary members will pay no dues or convention fees.

#### Section VIII. Family Membership

Immediate family members of a person holding Active Membership shall be entitled to

purchase a family membership which shall afford admission to all convention events, sessions, clinics and access to exhibits. Spouse and children's activities will also be included in the family membership.

#### Section IX. Fees, Dues and Registration

Any or all fees may be readjusted yearly by the Board of Directors if the economics of the convention dictate a needed change.

#### Article IV. Officers

Officers of the Oklahoma Bandmasters Association shall be a President, President Elect, Vice President, Recording Secretary, Treasurer, Parliamentarian and Executive Secretary.

#### Article V. Election of Office

The president shall appoint a nominating committee of five members which shall meet at the winter Oklahoma Music Educators Convention to select nominees for office. The committee shall nominate two candidates for each office with the exception of president (who automatically moves to that office from President elect). All nominees must be selected from the current membership of the Oklahoma Bandmasters Association. The membership shall be notified by mail as to whom the nominees are at least one month prior to the summer convention. Election of officers shall take place at the summer convention of the Oklahoma Bandmasters Association and shall be by majority vote of the membership present at the business meeting. The parliamentarian shall serve as chairman of the committee.

#### Article VI. Term of Office

Officers and members of standing committees shall hold positions from the date of one summer convention until the next summer convention and shall serve until their successors have been duly elected and installed.

#### Article VII. Duties of Officers

##### Section I. President

The president shall preside at all meetings of the Association; shall appoint special and standing committees; shall be an ex-officio member of all committees; shall call special meetings of the Board of Directors and standing committees to transact necessary business of the Association between general meetings; shall be responsible for the general welfare of the Association. He may appoint an officer to fill any officer vacancies occurring during his or her term of office.

##### Section II. President Elect

The president elect shall serve as chairman of the ways and means committee, and the Board of Control. The president elect shall also secure plaques for the summer convention and during the absence of the president shall perform the duties of the president.

### Section III. Vice President

The vice president shall serve as chairman of the membership committee and in case of the absence or inability of the president or president elect, shall succeed to the duties of the president elect.

### Section IV. Executive Secretary

The executive secretary shall be elected by the Board of Directors at the first Board meeting following the annual summer convention. Voting shall be by secret ballot. The executive secretary shall be directly responsible to the president and to the Board of Directors. The executive secretary shall submit all books and records to the officer who succeeds him. He shall issue membership cards, collect all monies, and forward said monies to the treasurer for deposit. He shall solicit and invite forms and institutions eligible for sustaining membership and shall arrange for exhibitors for the summer convention. A list of other duties and responsibilities of the executive secretary shall be maintained and kept up to date and on file with the president, recording secretary and the executive secretary. The honorarium shall be determined by the Board of Directors.

### Section V. Recording Secretary

The recording secretary shall keep an accurate record of all proceedings during the regular and special meetings, Board of Control and all meetings of the Board of Directors. He shall submit all books and records to the officer who succeeds him.

### Section VI. Treasurer

The treasurer shall collect dues; shall make an accurate and faithful report of his work to the Association at the regular meetings; shall submit his books and records to the officer who succeeds him.

### Section VII. Parliamentarian

The parliamentarian shall see that the door is properly guarded; shall see that only bona fide members vote in elections; shall welcome and receive members and guests at public sessions; shall carry out orders and directives of the president; shall serve as chairman of the nominating committee.

### Article VIII. Board of Directors

## Section I. Membership

The president, the immediate past president, the president elect, the vice president, the executive secretary, the recording secretary, the treasurer, and the parliamentarian shall comprise the Board of Directors for the Oklahoma Bandmasters Association, which shall constitute and function as the Board of Directors of the corporation.

## Section II. Duties

The Board of Directors shall formulate ways and means to sustain and perpetuate the Oklahoma Bandmasters Association, to make plans for carrying out the ideals and purposes of the membership at large, and to transact such business as is referred to it by the Association in general session. The president, treasurer and the executive secretary shall be bonded.

## Article IX. Standing Committees and Duties

### Section I. Ways and Means

The duties of this committee shall be to recommend methods and ways of achieving the purposes of the Oklahoma BAndmasters Association and to provide a successful convention for the total band program. The president elect shall be chairman of this committee.

### Section II. Publicity

The duties of this committee shall be to get news of the Association in the papers and magazines relation to the clinics, concerts, festivals, special events and general information concerning the activities and accomplishments of the membership.

### Section III. Membership

The duties of this committee shall be to secure new members and to encourage former members to become active members. The chairman of this committee shall be the vice president.

### Section IV. Hospitality and Family Membership Activities

The duties of this committee shall be to develop a spirit of friendliness among the members, their spouses and guests at regular meetings of the Association and to provide entertainment as desired at the convention.

### Section V. By Laws

The duty of this committee shall be to continually review the ByLaws for needed improvement.

#### Section VI. All-State Stage Band

The duties of this committee shall be to implement the means of selection of the members, rehearsals, clinicians and performances of the All-State Stage Band(s) as prescribed in Article I of the general regulations.

#### Section VII. Other Standing Committees

Other standing committees may be appointed by the president as deemed necessary.

#### Article X. Meetings

The Oklahoma Bandmasters Association will meet twice yearly with one meeting to be held at the annual Oklahoma Bandmaster Association convention in the summer and the other at the annual Oklahoma Music Educators Association convention in January.

#### Article XI. Quorum

Twenty-five members in good standing shall constitute a quorum for conducting and transacting the business of the Association at the semiannual meetings.

#### Article XII. Order of Business

The order of business shall be call to order, reading of the minutes, treasurer's report, reading of communications, report of standing committees, report of special committees, unfinished business, new business, election of officers, good and welfare, and adjournment.

#### Article XIII. Amendments

Proposed amendments to these By Laws shall be presented to the recording secretary in writing no later than 24 hours before a semiannual meeting. Approval will be dependent upon the affirmative vote of two-thirds of the active members present and voting at a semiannual meeting.

#### Article XIV. Dissolution

Upon the dissolution of this organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.